



**CITY OF NORTH OAKS**

**Regular City Council Meeting  
Thursday, February 09, 2023  
7 PM, Community Meeting Room, 100 Village Center Drive  
MEETING AGENDA**

**Remote Access** - Some or all City Council members may participate by telephone or other electronic means pursuant to Minn. Stat. §13D.021. Any person wishing to monitor the meeting electronically from a remote location may do so by calling the following Zoom meeting videoconference number: 1-312-626-6799, Webinar ID: 849 8695 1736 or by joining the meeting via the following link: <https://us02web.zoom.us/j/84986951736>. Individuals wishing to monitor the meeting remotely may do so in real time by watching the livestream of the meeting on North Oaks Channel 16 and on the City's website. Due to the existing COVID-19 Health Pandemic, no more than five (5) members of the public may be in Council Chambers (Community Room, 100 Village Center Drive, MN) during the meeting. Once room capacity is met, anyone wishing to attend the meeting above the five (5) members of the public who may be present in the room during the meeting will be required to monitor the meeting remotely.

**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Citizen Comments** - Members of the public are invited to make comments to the Council during the public comments section. Up to four minutes shall be allowed for each speaker. No action will be taken by the Council on items raised during the public comment period unless the item appears as an agenda item for action.

**5. Approval of Agenda**

**6. Consent Agenda** - These are items that are considered routine and can be acted upon with one vote.

6a. Approval of City Financials

Checks: #014769 - 014791 EFT's: #000655E - 000665E

[Check registry detail Feb. 2023.pdf](#)

[Budget Summary Feb. 2023.pdf](#)

6b. Approval of Licenses:

Arborists: Andover Tree Care, LLC; Balsam Tree and Shrub Care; Birch Tree Care; Central MN Tree Service; Clean Cut Outdoor Services; Northland Landscape & Construction; Raml Tree Service; Red Leaf Tree Care; Renstrom Tree Service; RJH Outdoors

Mechanical: Binder Heating & Air Conditioning; CMS/Next tech Mechanical; KB Service; Massmann Geothermal and Mechanical; Schwantes Heating & Air Conditioning LLC; The Fireplace Guys; Tradewinds HVAC & Fireplace LLC

6c. Approve Resolution 1475 granting a reasonable accommodation under the Americans with Disabilities Act to allow the installation of an elevator at 11 Creekside Lane  
[2023-02-09 - 11 Creekside Lane North - CC packet.pdf](#)

6d. Approve Resolution 1476 terminating the existing local emergency declaration  
[NO Resolution Terminating Declaration of Local Emergency 1.30.2023 \(003\).pdf](#)

6e. Approve proclamation of support recognizing the White Bear Area Chamber of Commerce in celebration of Its Centennial Anniversary, and publicly acknowledges the service that it has provided to its 12 communities over its past 100 years  
[Chamber 100th Anniversary - 2023.pdf](#)

6f. Approval of City Council Meeting minutes from 1.12.2023, and Special City Council Strategy session 1.28.2023  
[1.12.2023 CCsp Minutes.pdf](#)

**7. Petitions, Requests & Communications** - Deputy Matt Lassegard Report

7a. City Forester Annual Report - Mark Rehder  
[Open Letter to the City of North Oaks 2022.pdf](#)

**8. Unfinished Business**

**9. New Business**

9a. Public Hearing - Consider amendment to City Code Chapter 51 Septic  
[Ord Amd Cha 51 re SSTS 1.24.2023 \(002\).pdf](#)

9b. Public Hearing - Consider amendment to 2023 Fee Schedule City Code 142  
[2023 Final Fee Schedule changes.xlsx](#)

9c. Discussion and possible action on Deer Management NRC/NEST

**10. Council Member Reports**

**11. City Administrator Reports**

**12. City Attorney Reports**

12a. Damien Lepoutre and The Lepoutre Family Revocable Trust V. City of North Oaks, venued in Ramsey County, Court File No. 62-CV-22-5473. Return to open session, discussion and possible action.

**13. Miscellaneous**

January 2023 City Forester Report  
[January 2023 in Review.pdf](#)

**14. Adjournment** - *The next meeting of the City Council is Thursday, March 9, 2023 at 7:00 p.m.*

**\*Check Summary Register©**

Cks 1/13/2023 - 2/2/2023

Name	Check Date	Check Amt	
<b>10100 Checking</b>			
Paid Chk# 000655E PAYROLL	1/17/2023	\$10,503.27	Full time staff
Paid Chk# 000656E P E R A	1/17/2023	\$1,453.69	PP 1/19/23
Paid Chk# 000660E PAYROLL	1/20/2023	\$0.01	Rounding Adjustment
Paid Chk# 000661E ADP	1/24/2023	\$0.00	01/19/23 PR
Paid Chk# 000662E ADP	1/24/2023	\$120.39	01/05/23 PR
Paid Chk# 000663E ADP	1/24/2023	\$120.39	01/19/23 PR
Paid Chk# 000664E PAYROLL	1/30/2023	\$9,901.60	Full time staff
Paid Chk# 000665E P E R A	1/30/2023	\$1,370.40	PP 2/02/23
Paid Chk# 014769 City of Saint Paul	2/2/2023	\$7,650.08	Untreated Water Pumped 2022 LG
Paid Chk# 014770 City of Shoreview-Electric, 49	2/2/2023	\$672.62	Street Lights
Paid Chk# 014771 City of Shoreview-Water	2/2/2023	\$6,549.00	CLCA Water Service Study
Paid Chk# 014772 CIVICPLUS	2/2/2023	\$2,100.00	Annual Fee Renewal
Paid Chk# 014773 Dullum Construction Inc	2/2/2023	\$29,339.74	NOHOA Office Remodel
Paid Chk# 014774 Gopher State One-Call, Inc.	2/2/2023	\$71.60	Annual Operator Fee
Paid Chk# 014775 HR Green, Inc.	2/2/2023	\$23,957.89	City Wide Traffic Calming
Paid Chk# 014776 Kennedy & Graven, Chartered	2/2/2023	\$4,772.00	Charley Lake Condo
Paid Chk# 014777 Landform Professionals	2/2/2023	\$3,228.50	11 Creekside Varfance
Paid Chk# 014778 Leonard Carl Prof Services	2/2/2023	\$34,248.78	January Permit & Plan Review
Paid Chk# 014779 LeVander, Gillen & Miller, P.A	2/2/2023	\$460.00	Mayor & Council
Paid Chk# 014780 Madison National Life	2/2/2023	\$347.14	LTD & STD - March
Paid Chk# 014781 Marco, Inc.	2/2/2023	\$753.13	Copler Rental
Paid Chk# 014782 Metro Council Envir Srvcs-Sewer	2/2/2023	\$6,352.01	Monthly Sewer March 2023
Paid Chk# 014783 Midwest Testing LLC	2/2/2023	\$250.00	Dispute Water Meter Test
Paid Chk# 014784 MN PEIP	2/2/2023	\$2,050.68	Coverage 2/01/23 - 2/28/23
Paid Chk# 014785 North Oaks Village Center LLC	2/2/2023	\$9,015.52	Rent - 2/2023
Paid Chk# 014786 North Suburban Communications	2/2/2023	\$5,941.48	2023 1st Qtr Contribution
Paid Chk# 014787 Nykanen Inspections	2/2/2023	\$2,069.24	Electrical Inspections - Janua
Paid Chk# 014788 Peterson-Waddle Recycling	2/2/2023	\$27,633.65	Monthly services
Paid Chk# 014789 Staples Business Credit	2/2/2023	\$53.98	Misc Office Supplies
Paid Chk# 014790 White Bear Township	2/2/2023	\$17,800.00	83 Spring Farm Road
Paid Chk# 014791 Xcel Energy	2/2/2023	\$1,101.97	28 Osprey Ct, 304097160
<b>Total Checks</b>		<b>\$209,888.76</b>	

\_\_\_\_\_  
 Mayor Krista Wolter

\_\_\_\_\_  
 Mark Azman

\_\_\_\_\_  
 Sara Shah

\_\_\_\_\_  
 John Shuman

\_\_\_\_\_  
 Thomas Watson

FILTER: None

NORTH OAKS

**\*Check Detail Register©**

Cks 1/13/2023 - 2/2/2023

Check Amt Invoice Comment

**10100 Checking**

Paid Chk#		Date	Category	Check Amt	Invoice	Comment
000655E		1/17/2023	<b>PAYROLL</b>			
E 101-41300-101	WAGES - FULL TIME		\$7,955.56	01192023	Full time staff	
E 101-41300-103	WAGES - PART TIME/TEMP		\$2,428.27	01192023	Part time Staff	
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$778.77	01192023	PERA (7.5%)	
E 101-41300-122	FICA CONTRIBUTIONS		\$794.37	01192023	FICA	
G 101-21701	FEDERAL TAXES PAYABLE		\$1,152.48	01192023	FWH	
G 101-21701	FEDERAL TAXES PAYABLE		(\$1,152.48)	01192023	FWH	
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		(\$1,453.70)	01192023	PERA	
G 101-21702	STATE TAXES PAYABLE		\$540.08	01192023	SWH	
G 101-21702	STATE TAXES PAYABLE		(\$540.08)	01192023	SWH	
<b>Total PAYROLL</b>			<b>\$10,503.27</b>			
000656E		1/17/2023	<b>P E R A</b>			
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$1,453.69	1/19/23	PP 1/19/23	
<b>Total P E R A</b>			<b>\$1,453.69</b>			
000660E		1/20/2023	<b>PAYROLL</b>			
E 101-41300-430	MISC/WEBSITE/DOMAIN/OPG		\$0.01		Rounding Adjustment	
<b>Total PAYROLL</b>			<b>\$0.01</b>			
000661E		1/24/2023	<b>ADP</b>			
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$120.39		01/19/23 PR	
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		(\$120.39)		01/19/23 PR	
<b>Total ADP</b>			<b>\$0.00</b>			
000662E		1/24/2023	<b>ADP</b>			
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$120.39		01/05/23 PR	
<b>Total ADP</b>			<b>\$120.39</b>			
000663E		1/24/2023	<b>ADP</b>			
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$120.39		01/19/23 PR	
<b>Total ADP</b>			<b>\$120.39</b>			
000664E		1/30/2023	<b>PAYROLL</b>			
E 101-41300-101	WAGES - FULL TIME		\$7,955.56	02022023	Full time staff	
E 101-41300-103	WAGES - PART TIME/TEMP		\$1,833.44	02022023	Part time Staff	
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$734.14	02022023	PERA (7.5%)	
E 101-41300-122	FICA CONTRIBUTIONS		\$748.88	02022023	FICA	
G 101-21701	FEDERAL TAXES PAYABLE		\$1,107.40	02022023	FWH	
G 101-21701	FEDERAL TAXES PAYABLE		(\$1,107.40)	02022023	FWH	
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		(\$1,370.40)	02022023	PERA	
G 101-21702	STATE TAXES PAYABLE		\$500.84	02022023	SWH	
G 101-21702	STATE TAXES PAYABLE		(\$500.84)	02022023	SWH	
<b>Total PAYROLL</b>			<b>\$9,901.60</b>			
000665E		1/30/2023	<b>P E R A</b>			
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$1,370.40	2/2/23	PP 2/02/23	
<b>Total P E R A</b>			<b>\$1,370.40</b>			
014789		2/2/2023	<b>CITY OF SAINT PAUL</b>			
E 406-43000-381	ELECTRIC UTILITIES		\$7,650.08	WI1569	Untreated Water Pumped 2022 LGWA	

NORTH OAKS

**\*Check Detail Register©**

Cks 1/13/2023 - 2/2/2023

			Check Amt	Invoice	Comment
<b>Total CITY OF SAINT PAUL</b>			<b>\$7,650.08</b>		
<b>Paid Chk#</b>	<b>014770</b>	<b>2/2/2023 City of Shoreview-Electric, 49</b>			
E 101-43100-381	ELECTRIC UTILITIES		\$672.62	000000894	Street Lights
<b>Total City of Shoreview-Electric, 49</b>			<b>\$672.62</b>		
<b>Paid Chk#</b>	<b>014771</b>	<b>2/2/2023 City of Shoreview-Water</b>			
G 801-22021	CHARLEY LAKE CONDO ASSOCIAT		\$6,549.00	000000892	CLCA Water Service Study
<b>Total City of Shoreview-Water</b>			<b>\$6,549.00</b>		
<b>Paid Chk#</b>	<b>014772</b>	<b>2/2/2023 CIVICPLUS</b>			
E 101-41300-430	MISC/WEBSITE/DOMAIN/OPG		\$2,100.00	253093	Annual Fee Renewal
<b>Total CIVICPLUS</b>			<b>\$2,100.00</b>		
<b>Paid Chk#</b>	<b>014773</b>	<b>2/2/2023 DULLUM CONSTRUCTION INC</b>			
E 101-49550-335	AMERICAN RESCUE PLAN (AR		\$17,019.50		Remainder Office Remodel Project
E 101-49550-335	AMERICAN RESCUE PLAN (AR		\$12,320.24		NOHOA Office Remodel
<b>Total DULLUM CONSTRUCTION INC</b>			<b>\$29,339.74</b>		
<b>Paid Chk#</b>	<b>014774</b>	<b>2/2/2023 Gopher State One-Call, Inc.</b>			
E 101-42300-300	PROFESSIONAL SERVICES		\$50.00	3000640	Annual Operator Fee
E 101-42300-300	PROFESSIONAL SERVICES		\$21.80	3010640	Monthly Services - January 2023
<b>Total Gopher State One-Call, Inc.</b>			<b>\$71.80</b>		
<b>Paid Chk#</b>	<b>014775</b>	<b>2/2/2023 HR GREEN, INC.</b>			
E 101-41900-303	ENGINEERING SERVICES		\$500.00	159454	CC & PC Mtgs
E 101-41900-303	ENGINEERING SERVICES		\$1,000.00	159454	Monthly Services - December
G 801-22021	CHARLEY LAKE CONDO ASSOCIAT		\$12,205.25	159454	CLCA Feasibility Study
G 801-22018	EAST OAKS PUD ESCROW		\$1,163.38	159454	Gate Hill Development
G 801-22012	RED FOREST WAY II ESCROW		\$1,772.75	159454	Red Forest Way
E 801-49550-335	AMERICAN RESCUE PLAN (AR		\$2,473.75	159454	Water Loss Analysis
E 101-41900-303	ENGINEERING SERVICES		\$4,189.50	159454	Pleasant Lake Improvement
E 101-41900-303	ENGINEERING SERVICES		\$630.26	159454	City Wide Traffic Calming
E 101-41900-303	ENGINEERING SERVICES		\$23.00	159454	Safety/Speed Study for Rapp Farm
<b>Total HR GREEN, INC.</b>			<b>\$23,957.89</b>		
<b>Paid Chk#</b>	<b>014776</b>	<b>2/2/2023 KENNEDY &amp; GRAVEN, CHARTERED</b>			
E 101-41600-304	LEGAL FEES - GENERAL		\$3,743.50	172523	General Legal Fees
G 801-22021	CHARLEY LAKE CONDO ASSOCIAT		\$253.50	172523	Charley Lake Condo
E 101-41600-304	LEGAL FEES - GENERAL		\$775.00	172523	11 Creekside Variance
<b>Total KENNEDY &amp; GRAVEN, CHARTERED</b>			<b>\$4,772.00</b>		
<b>Paid Chk#</b>	<b>014777</b>	<b>2/2/2023 LANDFORM PROFESSIONALS</b>			
E 101-41910-300	PROFESSIONAL SERVICES		\$2,344.00	33960	11 Creekside Variance
E 101-41910-300	PROFESSIONAL SERVICES		\$740.00	33960	70 W Pleasant - CUP
E 101-41910-300	PROFESSIONAL SERVICES		\$144.50	33960	City Business
<b>Total LANDFORM PROFESSIONALS</b>			<b>\$3,228.50</b>		
<b>Paid Chk#</b>	<b>014778</b>	<b>2/2/2023 LEONARD CARL PROF SERVICES</b>			
E 101-42400-313	CONTRACT SERVICES		\$34,248.78	January 2023	January Permit & Plan Review
<b>Total LEONARD CARL PROF SERVICES</b>			<b>\$34,248.78</b>		
<b>Paid Chk#</b>	<b>014779</b>	<b>2/2/2023 LEVANDER, GILLEN &amp; MILLER, P.A</b>			
E 101-41600-304	LEGAL FEES - GENERAL		\$400.00	January 2023	General City Business

NORTH OAKS

**\*Check Detail Register©**

Cks 1/13/2023 - 2/2/2023

			Check Amt	Invoice	Comment
E 101-41600-304	LEGAL FEES - GENERAL		\$60.00	January 2023	Mayor & Council
	<b>Total LEVANDER, GILLEN &amp; MILLER, P.A</b>		<b>\$480.00</b>		
<b>Paid Chk# 014780</b>	<b>2/2/2023</b>	<b>Madison National Life</b>			
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$173.57		LTD & STD - March
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$173.57		LTD & STD - February
	<b>Total Madison National Life</b>		<b>\$347.14</b>		
<b>Paid Chk# 014781</b>	<b>2/2/2023</b>	<b>Marco, Inc.</b>			
E 101-41300-210	OPERATING SUPPLIES		\$753.13		Copier Rental
	<b>Total Marco, Inc.</b>		<b>\$753.13</b>		
<b>Paid Chk# 014782</b>	<b>2/2/2023</b>	<b>Metro Council Envir Srvc-Sewer</b>			
E 602-49450-385	SEWER		\$6,352.01		Monthly Sewer March 2023
	<b>Total Metro Council Envir Srvc-Sewer</b>		<b>\$6,352.01</b>		
<b>Paid Chk# 014783</b>	<b>2/2/2023</b>	<b>MIDWEST TESTING</b>			
E 601-49400-330	SEWER & WATER MISC		\$250.00	5828	Dispute Water Meter Test
	<b>Total MIDWEST TESTING</b>		<b>\$250.00</b>		
<b>Paid Chk# 014784</b>	<b>2/2/2023</b>	<b>MN PEIP</b>			
E 101-41300-131	HEALTH, DENTAL, LIFE, LTD IN		\$2,050.68		Coverage 2/01/23 - 2/28/23
	<b>Total MN PEIP</b>		<b>\$2,050.68</b>		
<b>Paid Chk# 014785</b>	<b>2/2/2023</b>	<b>North Oaks Village Center LLC</b>			
E 101-41300-410	RENTALS		\$5,092.00		Rent - 2/2023
E 101-41300-410	RENTALS		\$3,923.52		Operating Expense -2/2023
	<b>Total North Oaks Village Center LLC</b>		<b>\$9,015.52</b>		
<b>Paid Chk# 014786</b>	<b>2/2/2023</b>	<b>North Suburban Communications</b>			
E 101-41420-345	CABLE TV		\$5,941.48		2023 1st Qtr Contribution
	<b>Total North Suburban Communications</b>		<b>\$5,941.48</b>		
<b>Paid Chk# 014787</b>	<b>2/2/2023</b>	<b>NYKANEN INSPECTIONS</b>			
E 101-42400-313	CONTRACT SERVICES		\$2,069.24		Electrical Inspections - January
	<b>Total NYKANEN INSPECTIONS</b>		<b>\$2,069.24</b>		
<b>Paid Chk# 014788</b>	<b>2/2/2023</b>	<b>Peterson-Waddle Recycling</b>			
E 101-43200-384	RECYCLING		\$25,124.35		Monthly services
E 101-43200-384	RECYCLING		\$360.00		Cart Delivery & Repair
E 101-43200-384	RECYCLING		\$438.53		Fuel Charge
E 101-43200-384	RECYCLING		\$150.00		Storage Rent
E 101-43200-384	RECYCLING		\$1,570.77		COVID 19 Volume Surcharge (July)
	<b>Total Peterson-Waddle Recycling</b>		<b>\$27,633.65</b>		
<b>Paid Chk# 014789</b>	<b>2/2/2023</b>	<b>STAPLES</b>			
E 101-41300-210	OPERATING SUPPLIES		\$53.98		Misc Office Supplies
	<b>Total STAPLES</b>		<b>\$53.98</b>		
<b>Paid Chk# 014790</b>	<b>2/2/2023</b>	<b>White Bear Township</b>			
E 601-49400-383	WATER - WBT		\$4,450.00		83 Spring Farm Road
E 601-49400-383	WATER - WBT		\$4,450.00		85 Spring Farm Road
E 601-49400-383	WATER - WBT		\$4,450.00		32 Spring Farm Road
E 601-49400-383	WATER - WBT		\$4,450.00		1 Spring Farm Road

NORTH OAKS

**\*Check Detail Register©**

Cks 1/13/2023 - 2/2/2023

Check Amt Invoice Comment

Total White Bear Township		Check Amt	Invoice	Comment
		\$17,800.00		
Paid Chk# 014791	2/2/2023	<b>Xcel Energy</b>		
E 101-41300-381	ELECTRIC UTILITIES	\$152.31		City 303585928 & 302708070
E 101-43100-381	ELECTRIC UTILITIES	\$116.75		Signals 303740120 & 303839695
E 101-43100-381	ELECTRIC UTILITIES	\$67.20		Street Lighting
E 406-43000-381	ELECTRIC UTILITIES	\$129.94		8 Poplar Ln Aeration
E 406-43000-381	ELECTRIC UTILITIES	\$56.26		7 Willow Rd 51-0572815-6
E 601-49400-381	ELECTRIC UTILITIES	\$72.73		24 Maycomb, 304471197
E 602-49450-429	MISC/LIFTSTATIONS	\$56.90		Liftstation #3, 302368925
E 602-49450-429	MISC/LIFTSTATIONS	\$51.97		Liftstation #1, 302660004
E 602-49450-429	MISC/LIFTSTATIONS	\$69.98		Liftstation #5, 302894636
E 602-49450-429	MISC/LIFTSTATIONS	\$62.24		Liftstation #2, 302953888
E 602-49450-429	MISC/LIFTSTATIONS	\$72.43		Liftstation #9, 304097091
E 602-49450-429	MISC/LIFTSTATIONS	\$52.23		Liftstation #11, 304464164
E 602-49450-429	MISC/LIFTSTATIONS	\$110.52		Wilkinson Blvd, 304097283
E 602-49450-381	ELECTRIC UTILITIES	\$30.51		28 Osprey Ct, 304097160
<b>Total Xcel Energy</b>		<b>\$1,101.97</b>		
<b>10100 Checking</b>		<b>\$209,888.76</b>		

**Fund Summary**

**10100 Checking**

101 GENERAL	\$152,653.33
406 LGWA	\$7,836.28
601 WATER	\$20,596.48
602 SEWER	\$6,858.79
801 ESCROWS	\$21,943.88
	<b>\$209,888.76</b>

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Mayor Krista Wolter

\_\_\_\_\_  
Mark Azman

\_\_\_\_\_  
Sara Shah

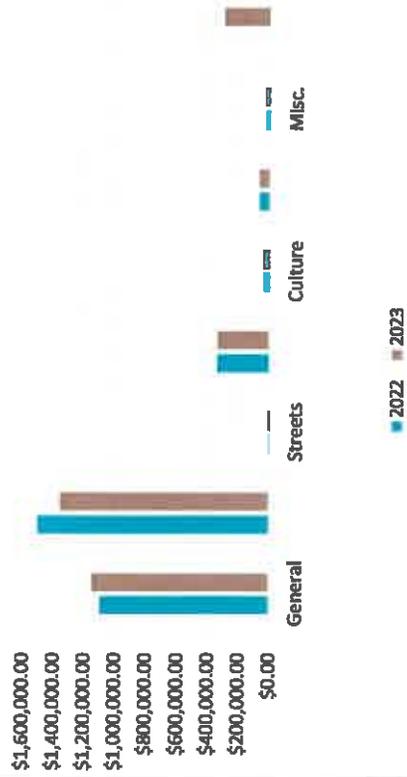
\_\_\_\_\_  
John Shuman

\_\_\_\_\_  
Thomas Watson

**2023 Budgeted Expenditures**

	2022	2023
General	\$1,096,672.00	\$1,148,640.00
Public Safety	\$1,508,000.00	\$1,358,000.00
Streets	\$8,500.00	\$8,500.00
Sanitation	\$342,000.00	\$338,000.00
Culture	\$39,000.00	\$40,600.00
Natural Resource	\$66,500.00	\$66,000.00
Misc.	\$28,000.00	\$29,002.00
Transfer out/addl public safety		\$300,000.00

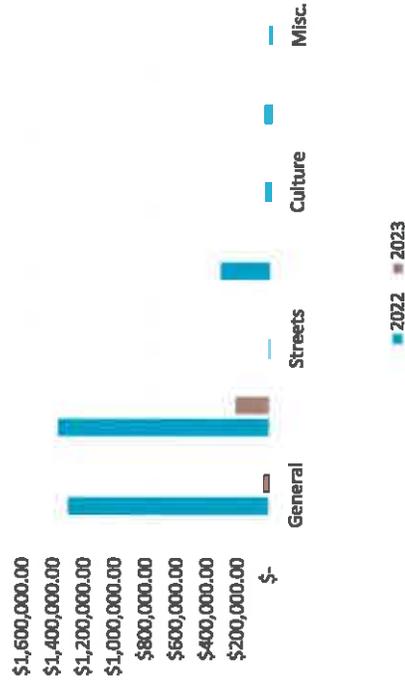
**2022 vs 2023 Budgeted Expenditures**



**2023 YTD Expenditures**

	2022	2023
General	\$ 1,307,639.08	\$38,102.21
Public Safety	\$ 1,375,841.29	\$219,065.48
Streets	\$ 10,353.00	\$0.00
Sanitation	\$ 324,361.25	\$0.00
Culture	\$ 37,829.92	\$0.00
Natural Resource	\$ 44,212.50	\$0.00
Misc.	\$ 21,967.75	\$639.84
Transfer out/addl public safety		\$0.00

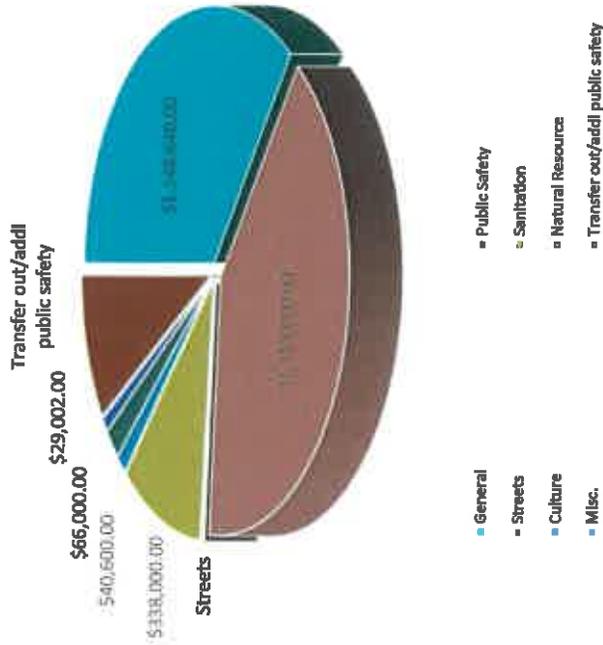
**2022 vs 2023 YTD Expenditures**



**2023 Budgeted Expenditures**

\$1,148,640.00	General
\$1,358,000.00	Public Safety
\$8,500.00	Streets
\$338,000.00	Sanitation
\$40,600.00	Culture
\$66,000.00	Natural Resource
\$29,002.00	Misc.
\$300,000.00	Transfer out/addl public safety

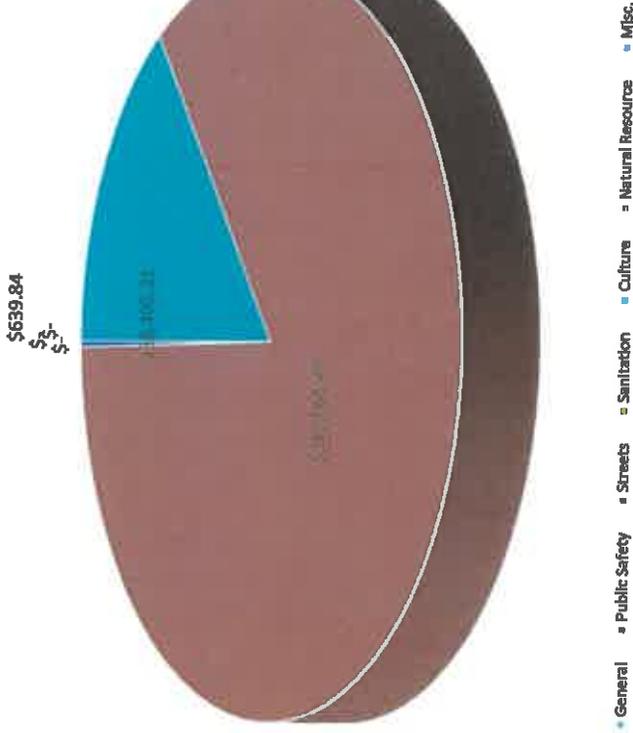
**2023 Budgeted Expenditures**



**2023 YTD Expenditures**

\$	38,102.21	General
\$	219,065.48	Public Safety
\$	-	Streets
\$	-	Sanitation
\$	-	Culture
\$	-	Natural Resource
\$	639.84	Misc.
\$		Transfer out/addl public safety

**2023 Actual Expenditures**



CITY OF NORTH OAKS APPROVED 2022 BUDGET

Updated 2/2/23

APPROVED 2023 EXPENDITURES

ActCode	DEPT Descr	OBJ Descr	2022 Budget	12/31/22	% of Budget	UnderLine	2023 Budget	2/2/2023	% of Budget
101-41100-103	LEGISLATIVE -	WAGES - PART TIME/TEMP	\$12,600.00	\$9,452.30	75.02%	CC/PC wages 675/mayor;	\$12,600.00		0.00%
101-41100-311	LEGISLATIVE -	CONFERENCES/SEMINARS	\$800.00	\$341.50	42.69%		\$800.00		0.00%
101-41100-313	LEGISLATIVE -	CONTRACT SERVICES	\$10,000.00	\$2,870.00		Timesavers	\$7,200.00		
101-41100-350	LEGISLATIVE -	PUBLISHING & ADVERTISING	\$2,200.00	\$1,281.01	58.23%	Legal/P.H	\$2,200.00	\$639.84	29.08%
101-41100-433	LEGISLATIVE -	DUES AND SUBSCRIPTIONS	\$15,000.00	\$17,475.24	116.50%	NWYFS/LMC/MCMA	\$18,802.00		0.00%
101-41300-101	CITY	WAGES - FULL TIME	\$199,983.00	\$196,476.00	98.25%		\$209,786.00	\$7,955.56	3.79%
101-41300-103	CITY	WAGES - PART TIME/TEMP	\$54,495.00	\$50,711.11	93.06%		\$60,772.00	\$2,428.27	4.00%
101-41300-122	CITY	FICA CONTRIBUTIONS	\$20,050.00	\$20,696.91	103.23%		\$21,005.00	\$794.37	3.78%
101-41300-127	CITY	DEFERRED COMP	\$0	\$0.00					
101-41300-131	CITY	HEALTH, DENTAL, LIFE, LTD INS	\$82,388.00	\$47,283.81	57.39%	Car/PERA/Health	\$53,000.00	\$4,748.62	8.96%
101-41300-131	CITY	CAR ALLOWANCE	\$4,000.00	\$4,333.29	108.33%	Car Allowance	\$4,000.00		0.00%
101-41300-210	CITY	OPERATING SUPPLIES	\$30,000.00	\$17,640.29	58.80%	Office/IT/Software	\$30,500.00	\$734.70	2.41%
101-41300-309	CITY	COMPUTER/INTERNET/GIS	\$60,000.00	\$41,487.82	69.15%	Granicus/Polco/Comcast	\$59,000.00	\$3,695.17	6.26%
101-41300-310	CITY	TRAINING	\$3,000.00	\$1,586.05	52.87%	League/MCMA/MAMA	\$3,000.00		0.00%
101-41300-321	CITY	TELEPHONE SERVICES		\$0.00	#DIV/0!				
101-41300-322	CITY	MAILBOXES	\$5,000.00	\$2,932.65		passthrough	\$5,000.00		
101-41300-350	CITY	PUBLISHING & ADVERTISING	\$552.00	\$414.00		CUP Filings	\$552.00		
101-41300-360	CITY	INSURANCE	\$20,000.00	\$19,304.00	96.52%		\$20,000.00		0.00%
101-41300-381	CITY	ELECTRIC UTILITIES	\$1,200.00	\$1,702.61	141.88%		\$1,200.00		0.00%
101-41300-410	CITY	RENTALS	\$108,000.00	\$83,913.84	77.70%	Office Rent	\$108,500.00	\$9,015.52	8.31%
101-41300-430	CITY	MISCELLANEOUS EXPENSE	\$15,000.00	\$7,568.28	50.46%	Website/Domain/OPG	\$7,600.00		0.00%
101-41300-435	CITY	BANK SERVICE CHARGE	\$0	\$0.00				\$0.00	
101-41400-300	ELECTIONS	PROFESSIONAL SERVICES	\$18,000.00	\$21,221.24	117.90%	Election Contracts	\$21,221.00	\$4,430.00	20.88%
101-41420-300	CABLE TV	PROFESSIONAL SERVICES	\$39,000.00	\$37,829.92	97.00%		\$40,600.00		0.00%
101-41500-301	FINANCE	AUDIT SERVICES	\$16,800.00	\$17,800.00	105.95%	AEM - 3 year contract	\$17,300.00	\$4,300.00	24.86%
101-41600-304	LEGAL	LEGAL FEES - GENERAL	\$40,000.00	\$34,920.00	87.30%	Kennedy & Graven	\$40,000.00		0.00%
101-41600-306	LEGAL	LEGAL - LAWSUIT		\$25,137.17					
101-41600-315	LEGAL	LEGAL FEES - PROSECUTION	\$13,104.00	\$11,280.00	86.08%	Kelly & Lemmons	\$13,104.00		0.00%
101-41900-300	ENGINEERING	PROFESSIONAL SERVICES		\$0.00	#DIV/0!	Wenck	\$0.00		
101-41900-303	ENGINEERING	ENGINEERING SERVICES	\$60,000.00	\$111,384.67	185.64%	HR Green	\$100,000.00		0.00%
101-41910-300	PLANNING	PROFESSIONAL SERVICES	\$12,000.00	\$25,243.10	210.36%	Bob Kirmis	\$40,000.00		0.00%
101-42100-313	POLICE	CONTRACT SERVICES	\$905,000.00	\$908,468.89	100.38%	Police Contract	\$922,000.00	\$1,857.48	0.20%
101-42200-313	FIRE	CONTRACT SERVICES	\$402,000.00	\$409,800.88	101.94%	LJFD	\$435,000.00	\$217,208.00	49.93%
101-42300-300	EMERGENCY	PROFESSIONAL SERVICES	\$1,000.00	\$1,043.50	104.35%	Gopher State	\$1,000.00		0.00%
101-42300-313	EMERGENCY	CONTRACT SERVICES		\$0.00				\$0	

**APPROVED 2023 EXPENDITURES (CONTINUED)**

101-42400-300	BUILDING	PROFESSIONAL SERVICES	\$500.00	\$177.00	35.40%	Other Inspections	\$500.00		0.00%
101-42400-313	BUILDING	CONTRACT SERVICES	\$300,000.00	\$448,423.12	149.47%		\$300,000.00		0.00%
101-42400-451	BUILDING	BUILDING PERMIT SURCHARGE	\$5,000.00	\$19,598.66	391.97%		\$5,000.00		0.00%
101-43100-381	STREETS	ELECTRIC UTILITIES	\$3,000.00	\$2,707.58	90.25%		\$3,000.00		0.00%
101-43100-408	STREETS	STREETS/SIDEWALK/CURB	\$5,500.00	\$7,645.42	139.01%	Mel's Service	\$5,500.00		0.00%
101-43200-384	RECYCLING	RECYCLING	\$330,000.00	\$318,528.30	96.52%		\$330,000.00		0.00%
101-43200-384	RECYCLING	RECYCLING (Clean Up Day)	\$12,000.00	\$5,832.95	48.61%	Clean Up/Recycle Day	\$8,000.00		0.00%
101-45100-470	RECREATION-	COMMUNITY FUNCTIONS		\$0.00	#DIV/0!				
101-46100-316	NATURAL	TREE PRESERVATION	\$45,000.00	\$40,931.60	90.96%	City Forester	\$45,000.00		0.00%
101-46100-317	NATURAL	DEER MANAGEMENT	\$15,000.00	\$238.00	1.59%	Depends on # of deer	\$15,000.00	\$0.00	0.00%
101-46100-318	NATURAL	NATURAL RESOURCES	\$6,500.00	\$3,042.90	46.81%	NRC	\$6,000.00		0.00%
101-46100-319	NATURAL	WEED MANAGEMENT	\$0	\$0.00		Lake Weed Management			
101-49450-313	SEWER	CONTRACT SERVICES	\$15,000.00	\$13,110.00	87.40%	Septic Inspector	\$15,000.00		0.00%
101-49550-335	AMERICAN	AMERICAN RESCUE PLAN (ARPA)		\$81,962.13					
101-49990-720	UNALLOCATED	TRANSFER OUT	\$200,000.00			Fire Capital	\$250,000.00		
101-49990-720	UNALLOCATED	TRANSFER OUT	\$50,000.00	\$0.00		Police Capital	\$50,000.00		
101-49990-720	UNALLOCATED	TRANSFER OUT	\$0.00	\$0.00		General Capital			
			\$3,138,672.00	\$3,073,797.74			\$3,288,742.00	\$257,807.53	

ActCode	DEPT Descr	OBJ Descr	2022 Budget	12/31/22	% of Budget	UnderLine	2023 Budget	2/2/2023	% of Budget
306-47000-601	DEBT SERVICE	BOND PRINCIPAL	\$60,000.00	\$60,000.00		LGWA Bond	\$60,000.00	\$60,000.00	
306-47000-611	DEBT SERVICE	BOND INTEREST	\$1,410.00	\$1,410.00			\$480.00	\$480.00	
306-47000-620	DEBT SERVICE	PAYING AGENT FEES	\$500.00	\$500.00					
400-41910-300	PLANNING	PROFESSIONAL SERVICES				Comp Plan			
400-41910-303	PLANNING	ENGINEERING SERVICES				Comp Plan			
400-43100-408	STREETS	STREETS/SIDEWALK/CURB							
400-46100-318	NATURAL	NATURAL RESOURCES							
401-42200-500	FIRE	CAPITAL OUTLAY	\$200,000.00	\$56,528.02		Fire Expenses	\$200,000.00		
402-49450-430	SEWER	MISCELLANEOUS EXPENSE	\$0.00	\$0.00					
403-47000-720	DEBT SERVICE	TRANSFER OUT	\$0.00	\$0.00					
403-49450-430	SEWER	MISCELLANEOUS EXPENSE	\$0.00	\$0.00					
404-42100-500	POLICE	CAPITAL OUTLAY	\$50,000.00			Police Expenses	\$50,000.00		
406-43000-381	PUBLIC WORKS	ELECTRIC UTILITIES	\$4,000.00	\$11,931.16				\$128.41	
<b>WATER &amp; SEWER</b>									
601-41000-420	DEPRECIATION	DEPRECIATION	\$0.00	\$0.00					
601-49400-255	WATER	WATER METERS	\$0.00	\$0.00					
601-49400-313	WATER	CONTRACT		\$0.00					
601-49400-330	WATER	SEWER & WATER MISC	\$0.00	\$4,703.43					
601-49400-381	WATER	ELECTRIC UTILITIES	\$0.00	\$580.22				\$64.79	
601-49400-382	WATER	WATER - SHOREVIEW	\$0.00	\$172,479.97					
601-49400-383	WATER	WATER - WBT	\$0.00	\$204,700.00					
601-49550-335	ARPA	AMERICAN RESCUE PLAN		\$32,596.27					
602-41000-420	DEPRECIATION	DEPRECIATION	\$0.00	\$0.00					
602-49450-313	SEWER	CONTRACT							
602-49450-381	SEWER	ELECTRIC UTILITIES	\$0.00	\$265.65					
602-49450-385	SEWER	SEWER	\$0.00	\$64,683.83				\$6,352.01	
602-49450-400	SEWER	REPAIRS AND MAINTENANCE	\$0.00	\$28,415.40					
602-49450-429	SEWER	MISC/LIFTSTATIONS		\$28,084.08				\$10,648.23	
602-49450-430	SEWER	MISCELLANEOUS EXPENSE	\$0.00	\$0.00					
602-49450-455	SEWER	SAC FEES	\$0.00	\$211,572.90					
			<b>\$3,454,582</b>	<b>\$3,073,797.74</b>			<b>\$3,288,742.00</b>	<b>\$257,807.53</b>	

Updated 2/2/23

**APPROVED 2023 REVENUES**

ActCode	DEPT Descr	OBJ Descr	2022 Budget	12/31/22	% of Budget	UnderLine	2023 Budget	2/2/2023	% of Budget
101-31010	COUNCIL	GENERAL PROPERTY TAXES	\$1,974,877.00	\$2,053,939.13	104.00%		\$2,182,645.00		0.00%
101-31810	COUNCIL	CABLE T.V. FEES	\$65,000.00	\$91,144.52	140.22%		\$91,000.00		0.00%
101-32110	COUNCIL	ALCOHOLIC BEV LICENSE	\$5,650.00	\$5,650.00	100.00%		\$5,650.00		0.00%
101-32111	COUNCIL	TOBACCO LICENSE	\$600.00	\$600.00	100.00%		\$600.00		0.00%
101-32112	COUNCIL	MESSAGE THERAPY LICENSE	\$50.00	\$0.00	0.00%		-		0.00%
101-32160	COUNCIL	CONTRACTOR LICENSES	\$8,052.00	\$13,900.00	172.63%		\$9,000.00	\$2,110.00	23.44%
101-32210	COUNCIL	BUILDING PERMIT	\$145,000.00	\$640,734.68	441.89%		\$500,000.00	\$46,456.70	9.29%
101-32230	COUNCIL	HEAT/PLUMB PERMIT	\$22,000.00	\$83,058.62	377.54%		\$35,000.00	\$340.00	0.97%
101-32240	COUNCIL	ANIMAL LICENSE	\$1,500.00	\$825.00	55.00%		\$1,000.00	\$60.00	6.00%
101-32260	COUNCIL	STATE SURCHARGE	\$7,000.00	\$20,314.41	290.21%		\$10,000.00	\$1,889.17	18.89%
101-32261	COUNCIL	ISTS PERMIT	\$4,000.00	\$6,212.00	155.30%		\$6,750.00		0.00%
101-32262	COUNCIL	RENTAL LICENSE FEE	\$1,000.00	\$900.00	90.00%		\$1,000.00		0.00%
101-32263	COUNCIL	SHORELAND/FORESTRY PERMIT	\$500.00	\$0.00	0.00%		\$300.00		0.00%
101-32264	COUNCIL	ISTS PUMPING RECORDS	\$5,000.00	\$10,740.00	214.80%		\$5,000.00	\$780.00	15.60%
101-33429	COUNCIL	PERA RATE INCREASE AID	\$308.00	\$0.00	0.00%		\$0.00		
101-33440	COUNCIL	SCORE GRANT	\$12,000.00	\$15,458.00	128.82%		\$15,000.00		0.00%
101-33600	COUNCIL	OTHER GOVT GRANTS/AID	\$0.00	\$292,384.62		CARES FUNDING			
101-34103	COUNCIL	VARIANCE, PUD, PLAT FEES, CUP	\$6,850	\$10,050.00	146.72%		\$4,500.00		0.00%
101-34110	COUNCIL	ELECTION FILING FEE	\$0.00	\$0.00					
101-34120	COUNCIL	CERTIFICATE OF OCCUPANCY FEE	\$400	\$375.00	93.75%		\$300.00	\$100.00	33.33%
101-34403	COUNCIL	RECYCLING FEES	\$416.00	\$27,853.74			\$15,000.00		
101-35100	COUNCIL	FINES AND FORFEITS	\$2,500.00	\$5,238.56	209.54%		\$2,500.00		0.00%
101-35104	COUNCIL	LATE FEES/NSF FEES	\$500.00	\$475.00	95.00%		\$500.00		0.00%
101-36100	COUNCIL	SPECIAL ASSESSMENTS	\$330,000	\$320,264.16	97.05%	Recycling Assessment	\$324,280.00		0.00%
101-36101	COUNCIL	SPECIAL ASSESSMENTS - PMC	\$2,067	\$1,895.08	91.67%	Peace Methodist Church	\$2,067.00	\$344.56	16.67%
101-36200	COUNCIL	MISCELLANEOUS REVENUES	\$2,000.00	\$11,190.43	559.52%	Conduit Bond & Misc	\$5,000.00		0.00%
101-36210	COUNCIL	INTEREST EARNINGS	\$12,000	\$53,787.18	448.23%		\$6,000.00		0.00%
101-36220	COUNCIL	RENTS	\$61,800	\$39,903.93	64.57%	NOHOA Rent	\$50,150.00	\$10,578.10	21.09%
101-36222	COUNCIL	COMMUNITY FUNCTIONS	\$1,000	\$2,175.00	217.50%	Community Mtg Room	\$500.00	\$825.00	165.00%
101-36240	COUNCIL	REFUNDS AND REIMBURSEMENT	\$5,000	\$22,038.83	440.78%	LMC & Other Rebates	\$15,000.00	\$15,000.00	100.00%
101-39200	COUNCIL	TRANSFER IN	\$0				\$0.00	\$0.00	%
			\$2,677,070	\$3,731,108			\$3,288,742.00	\$78,483.53	

ActCode	DEPT Descr	OBJ Descr	2022 Budget	12/31/22	% of Budget	UnderLine	2023 Budget	2/2/2023	% of Budget
306-36100	COUNCIL	SPECIAL ASSESSMENTS		\$33,763.54	#DIV/0!	LGWA Bond Assessments			
306-36210	COUNCIL	INTEREST EARNINGS		\$0.00					
400-33418	COUNCIL	MNDOT STATE AID STREETS	\$0						
400-36210	COUNCIL	INTEREST EARNINGS		\$0.00		Special Project Interest			
400-36240	COUNCIL	REFUNDS AND REIMBURSEMENTS		\$0.00					
400-39200	COUNCIL	TRANSFER IN		\$0.00					
401-36210	COUNCIL	INTEREST EARNINGS							
401-36240	COUNCIL	REFUNDS AND REIMBURSEMENT	\$0.00	\$243.63					
401-39200	COUNCIL	TRANSFER IN							
402-36210	COUNCIL	INTEREST EARNINGS		\$0.00					
R 403-36210	403-36210	INTEREST EARNINGS	\$0.00	\$0.00					
R 403-37180	403-37180	MAINTENANCE/ESCROW FEE	\$0.00	\$0.00					
R 403-39200	403-39200	TRANSFER IN	\$0.00	\$0.00					
R 404-39200	R 404-39200	TRANSFER IN				Police	NEW FUND	NEW FUND	
406-36100	COUNCIL	SPECIAL ASSESSMENTS		\$8,910.12					
406-36200	COUNCIL	MISCELLANEOUS REVENUES	\$0			LGWA Maint Assessments			
406-36210	COUNCIL	INTEREST EARNINGS		\$0.00					

601-36200	WATER	MISCELLANEOUS REVENUES		\$25.00					
601-37100	WATER	WATER USAGE		\$120,121.00				\$35,308.52	
601-37150	WATER	WATER HOOK-UP - WBT		\$209,150.00				\$17,800.00	
601-37151	WATER	WATER HOOK-UP - CLP							
601-37155	WATER	WATER METER							
601-37180	WATER	MAINTENANCE/ESCROW FEE		\$11,868.34				\$2,554.25	
601-37500	WATER	CAPITAL CONTRIBUTION							
601-39200	WATER	TRANSFER IN							
602-36200	WATER	MISCELLANEOUS REVENUES							
602-37170	WATER	WBT WATER SYSTEM MAINTENANCE							
602-37180	WATER	MAINTENANCE/ESCROW FEE		\$17,318.78				\$4,358.97	
602-37200	SEWER	SEWER USAGE		\$65,981.66				\$17,031.96	
602-37250	SEWER	SEWER HOOK-UP		\$213,710.00				\$9,940.00	
602-37500	SEWER	CAPITAL CONTRIBUTION		\$0.00					
			\$2,677,070	\$4,412,200			\$3,288,742	\$165,477	

## PLANNING REPORT

TO: North Oaks City Council

FROM: Kendra Lindahl and John Burbank, City Planners  
Kevin Kress, City Administrator  
Jim Thomson and Bridget McCauley Nason, City Attorneys  
Tim Korby and John Morast, City Engineers

DATE: January 30, 2023

RE: 11 Creekside Lane North Building Addition

Date Application Submitted	October 11, 2022
Date Application Determined Complete:	November 16, 2022
Planning Commission Meeting Date:	N/A
60-day Review Date:	January 15, 2023
City Council Meeting Date:	February 9, 2023
120-day Review Date:	March 9, 2023

## BACKGROUND

Shane and Jessica Slominski applied for a variance to Floor Area Ratio (FAR) maximum to allow for the construction of a 3-story elevator shaft with a 65 square foot footprint on property located at 11 Creekside Lane North.





*Location Map 1*

The applicant has stated that the addition of the elevator is needed to allow access throughout the house for their daughter with special needs.

Upon consultation with the City Attorney, it was determined that the Americans with Disabilities Act (ADA) would permit the City to grant the addition to provide “reasonable accommodations” administratively without a variance. However, in the interest of transparency, notice was sent to surrounding properties that would have received notice of the variance.

Attached for reference:

- Exhibit A: Site Survey
- Exhibit B: Applicant Narrative
- Exhibit C: 11 Creekside Lane Plans dated August 17, 2022 (Floor and elevation)
- Exhibit D: Revised FAR Sheet dated December 29, 2022
- Exhibit F: House Elevation Photos

### **Property Description**

The size and location of the requested elevator shaft on the northeast corner of the home would have minimal impact on adjacent views.





The proposed elevator shaft is identified on the attached survey.

### **STAFF RECOMMENDATION**

Staff recommends adoption of the resolution administratively approving the addition to allow construction of the elevator.

### **CITY COUNCIL ACTION**

The City Council should move to approve the draft resolution approving the addition for the elevator shaft, based on the findings in the attached resolution.

cc: Roberta Colotti, NOHOA



p 651-792-7750  
f 651-792-7751



northoaks@northoaksmn.gov  
www.northoaksmn.gov



100 Village Center Drive, Suite 230  
North Oaks, MN 55127

**RESOLUTION No. 2023- \_\_\_\_**

**CITY OF NORTH OAKS  
RAMSEY COUNTY, MINNESOTA**

**RESOLUTION GRANTING A REASONABLE ACCOMMODATION UNDER THE  
AMERICANS WITH DISABILITIES ACT (“ADA”) TO ALLOW THE INSTALLATION  
OF AN ELEVATOR AT THE RESIDENCE LOCATED AT 11 CREEKSIDE**

**WHEREAS**, the City has received an application to install an elevator at the single-family residence located at 11 Creekside;

**WHEREAS**, the purpose for the elevator is to provide mobility for a person with a disability under the ADA who lives at the residence;

**WHEREAS**, the installation of the elevator will increase the floor area of the residence by approximately 65 square feet;

**WHEREAS**, the increase in the floor area would normally require a variance from the floor area ratio (“FAR”) requirement in the City’s Zoning Code;

**WHEREAS**, the City Council finds that the 65 square foot increase in the floor area of the residence is not a significant increase and will not adversely impact neighboring properties;

**WHEREAS**, the City Council finds that a reasonable accommodation under the ADA should be granted in this situation;

**WHEREAS**, neighboring property owners have been provided with written notice that the City Council would be considering granting a reasonable accommodation under the ADA to allow the installation of the elevator at 11 Creekside without requiring a variance from the FAR regulations in the City’s Zoning Code and the City has received no objections from any neighboring property owner.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of North Oaks as follows:

1. An exception to the variance requirement in the City’s Zoning Code is an appropriate reasonable accommodation under the ADA to make in this situation and therefore the City Council grants an exception to the property owner from that requirement.
2. The appropriate City officials are authorized and directed to take all actions needed to allow the installation of the elevator at the residence located at 11 Creekside.

Adopted by the City Council of the City of North Oaks this 9<sup>th</sup> day of February 2023.

Ayes:

Nays:

By: \_\_\_\_\_  
Krista Wolter  
Its: Mayor

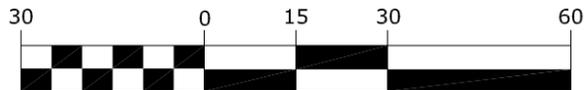
Attested:

By: \_\_\_\_\_  
Kevin Kress  
Its: City Administrator/City Clerk

# CERTIFICATE OF SURVEY

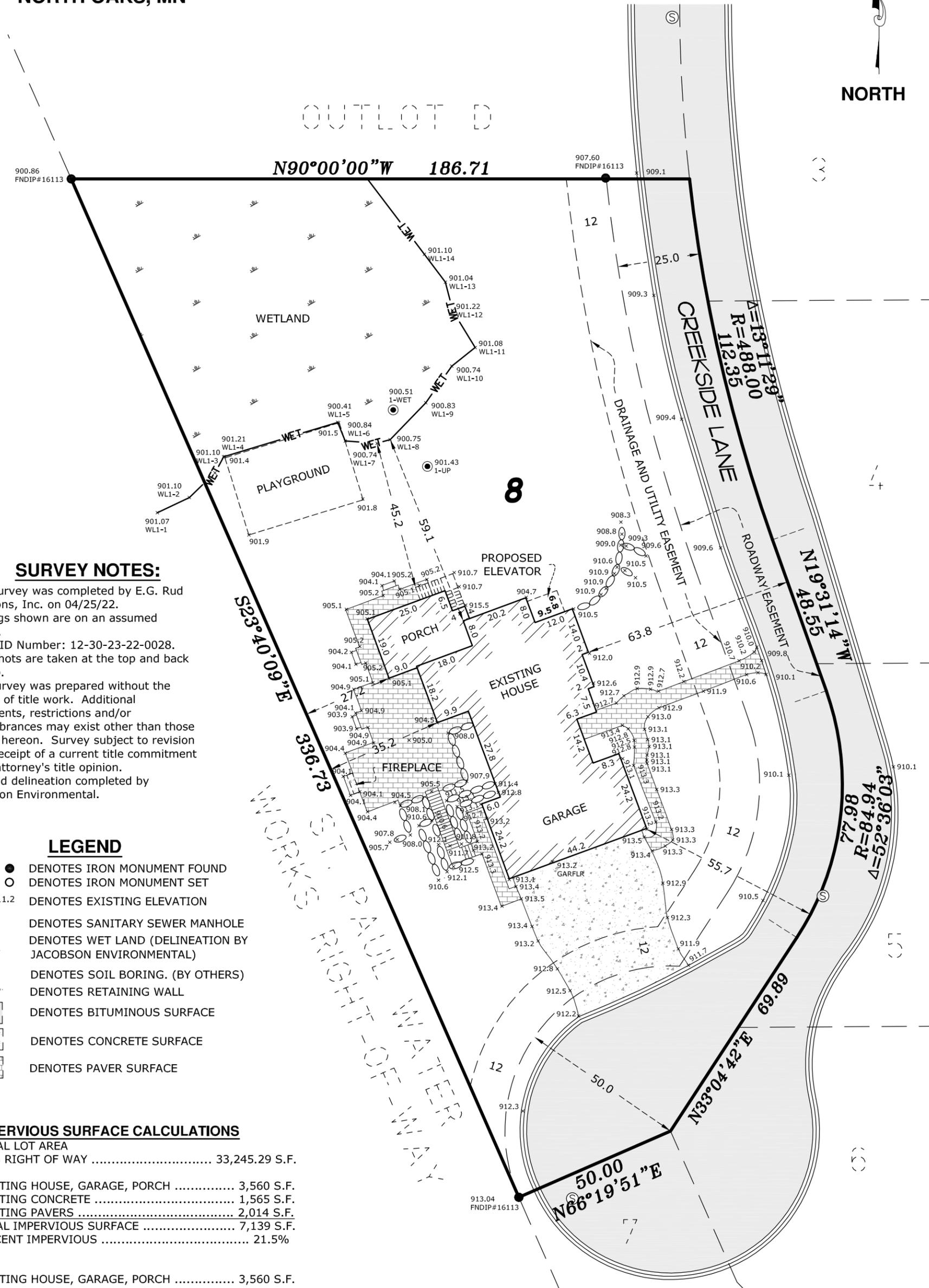
~for~ SHANE & JESSICA SLOMINSKI  
 ~of~ 11 CREEKSIDE LANE  
 NORTH OAKS, MN

GRAPHIC SCALE



1 INCH = 30 FEET

NORTH



### SURVEY NOTES:

- Field survey was completed by E.G. Rud and Sons, Inc. on 04/25/22.
- Bearings shown are on an assumed datum.
- Parcel ID Number: 12-30-23-22-0028.
- Curb shots are taken at the top and back of curb.
- This survey was prepared without the benefit of title work. Additional easements, restrictions and/or encumbrances may exist other than those shown hereon. Survey subject to revision upon receipt of a current title commitment or an attorney's title opinion.
- Wetland delineation completed by Jacobson Environmental.

### LEGEND

- DENOTES IRON MONUMENT FOUND
- DENOTES IRON MONUMENT SET
- x1011.2 DENOTES EXISTING ELEVATION
- ⊙ DENOTES SANITARY SEWER MANHOLE
- ▬ DENOTES WET LAND (DELINEATION BY JACOBSON ENVIRONMENTAL)
- ⊙ DENOTES SOIL BORING. (BY OTHERS)
- ▬ DENOTES RETAINING WALL
- ▬ DENOTES BITUMINOUS SURFACE
- ▬ DENOTES CONCRETE SURFACE
- ▬ DENOTES PAVER SURFACE

### IMPERVIOUS SURFACE CALCULATIONS

TOTAL LOT AREA	
LESS RIGHT OF WAY .....	33,245.29 S.F.
EXISTING HOUSE, GARAGE, PORCH .....	3,560 S.F.
EXISTING CONCRETE .....	1,565 S.F.
EXISTING PAVERS .....	2,014 S.F.
TOTAL IMPERVIOUS SURFACE .....	7,139 S.F.
PERCENT IMPERVIOUS .....	21.5%
EXISTING HOUSE, GARAGE, PORCH .....	3,560 S.F.
EXISTING CONCRETE .....	1,565 S.F.
EXISTING PAVERS .....	2,014 S.F.
PROPOSED ELEVATOR .....	65 S.F.
TOTAL IMPERVIOUS SURFACE .....	7,204 S.F.
PERCENT IMPERVIOUS .....	21.7%

WETLAND AREA ..... 7,239 S.F.  
 RIGHT OF WAY AREA ..... 9,545 S.F.

### Lot 8, Block 1, CREEKSIDE ADDITION TO NORTH OAKS, Ramsey County, Minnesota.

I hereby certify that this plan, survey or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

By:   
 Minnesota License No. 41578

Dated 27th day of October 2022.

DATUM: Ramsey		JOB NO. 220418BT	
REVISIONS			
1	10-06-22	ADDED ELEVATOR	RAF
2	10-27-22	CLIENT COMMENTS	RAF
3			
NO.	DATE	DESCRIPTION	BY

SCALE: 1" = 30'
DATE: 04-28-22
DRAWN BY: RAF
CREW: DT/CT

**E. G. RUD & SONS, INC.**  
 Professional Land Surveyors  
 6776 Lake Drive NE, Suite 110  
 Lino Lakes, MN 55014  
 Tel. (651) 361-8200 Fax (651) 361-8701  
 www.egrud.com

To the City of North Oaks regarding a request for variance,

Our family of seven currently resides at 11 Creekside Lane. We built our dream home there in 2013. We love our peaceful property, quiet neighborhood, and beautiful community.

In 2019, we adopted our youngest daughter, Aria, from Guyana. She is the reason we are asking for a variance to add an elevator to our home. Our daughter was born with a very large brain abnormality called Schizencephaly. She is missing the majority of the left side of her brain. This has caused many health issues including cerebral palsy, hydrocephalus, and seizures. She cannot walk or crawl or speak. Despite her delays, she is a happy and sweet almost 5-year-old girl.

Aria has forever blessed our family with her presence. But life caring for a child with severe disabilities does not come without its difficulties. Our 2-story home has left us with many challenges. We cannot easily transport Aria's mobility equipment, such as her wheelchair, stander, gait trainer, or activity chair, up and down the stairs to the other floors of our home. And very soon we will be facing the same issues with Aria as she continues to grow and become heavier to carry.

An elevator would give Aria easy access to all three levels of our home. She would no longer be limited to having her mobility equipment on the main floor but could access our entire home and backyard with ease. We would be able to easily transport her upstairs to her bedroom and bathroom, to the main level to eat or play, and to the walkout basement to do her therapeutic exercises or enjoy the yard. We would no longer have to worry about tripping on the steps as we carry her, or about the future as we age and she grows. We do not want the current limits of our 2-story home to impact Aria's ability to become as independent as she can be so that she can reach her fullest potential.

We are asking you for a variance to build a small approximately 9' 6" x 6' 10" addition to the northeast corner of our home for an elevator shaft that would provide access to all three floors. The elevator would be accessible from the kitchen on the main floor, bar/kitchenette in the basement, and directly into Aria's bedroom on the third floor. The elevator would transform our home from one with mobility barriers to one with the freedom of accessibility.

We thank you for taking our request into consideration. If you have any additional questions, please let us know.

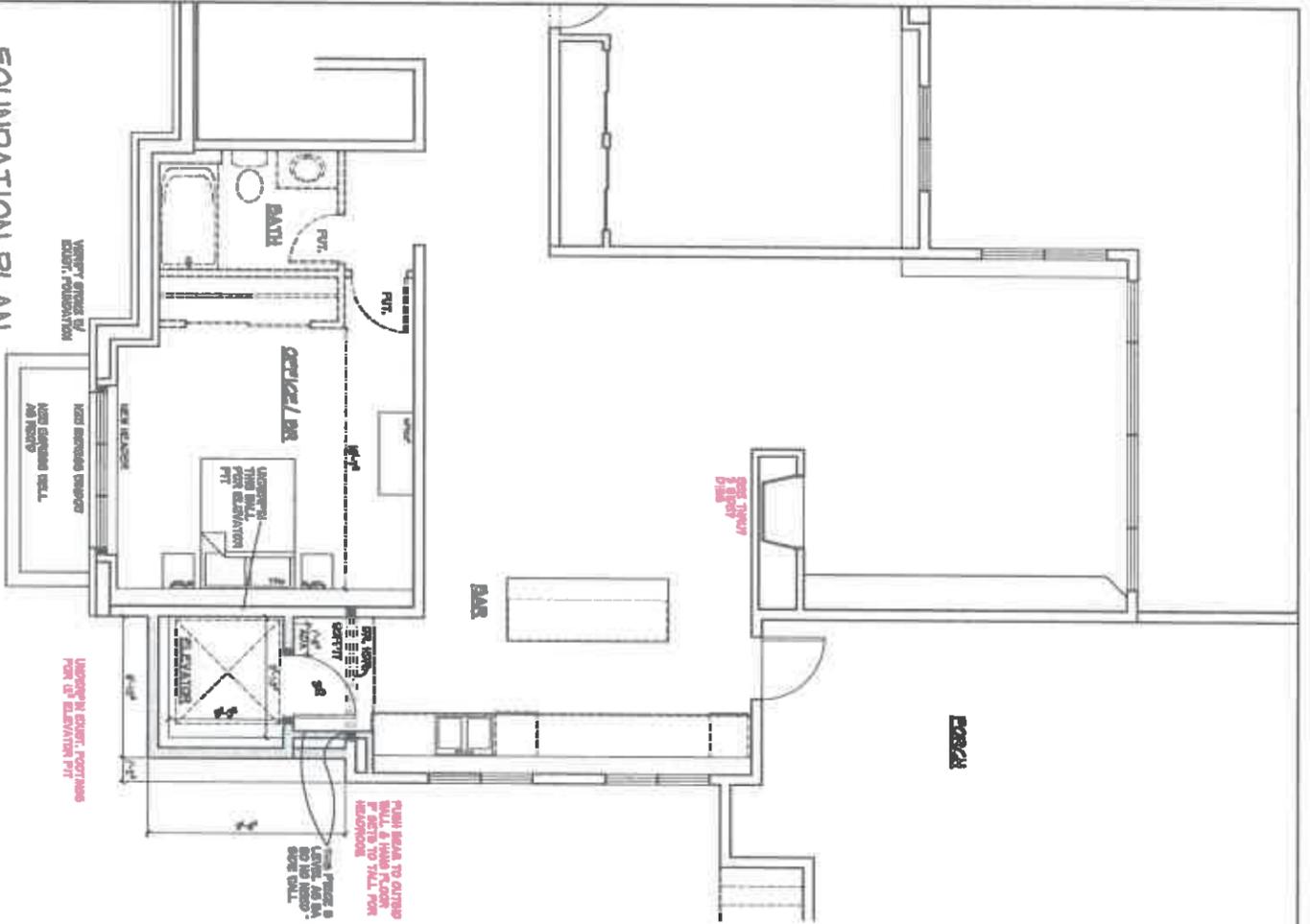
Sincerely,

 Shane Slominski · Jessica Slominski 10/8/2022

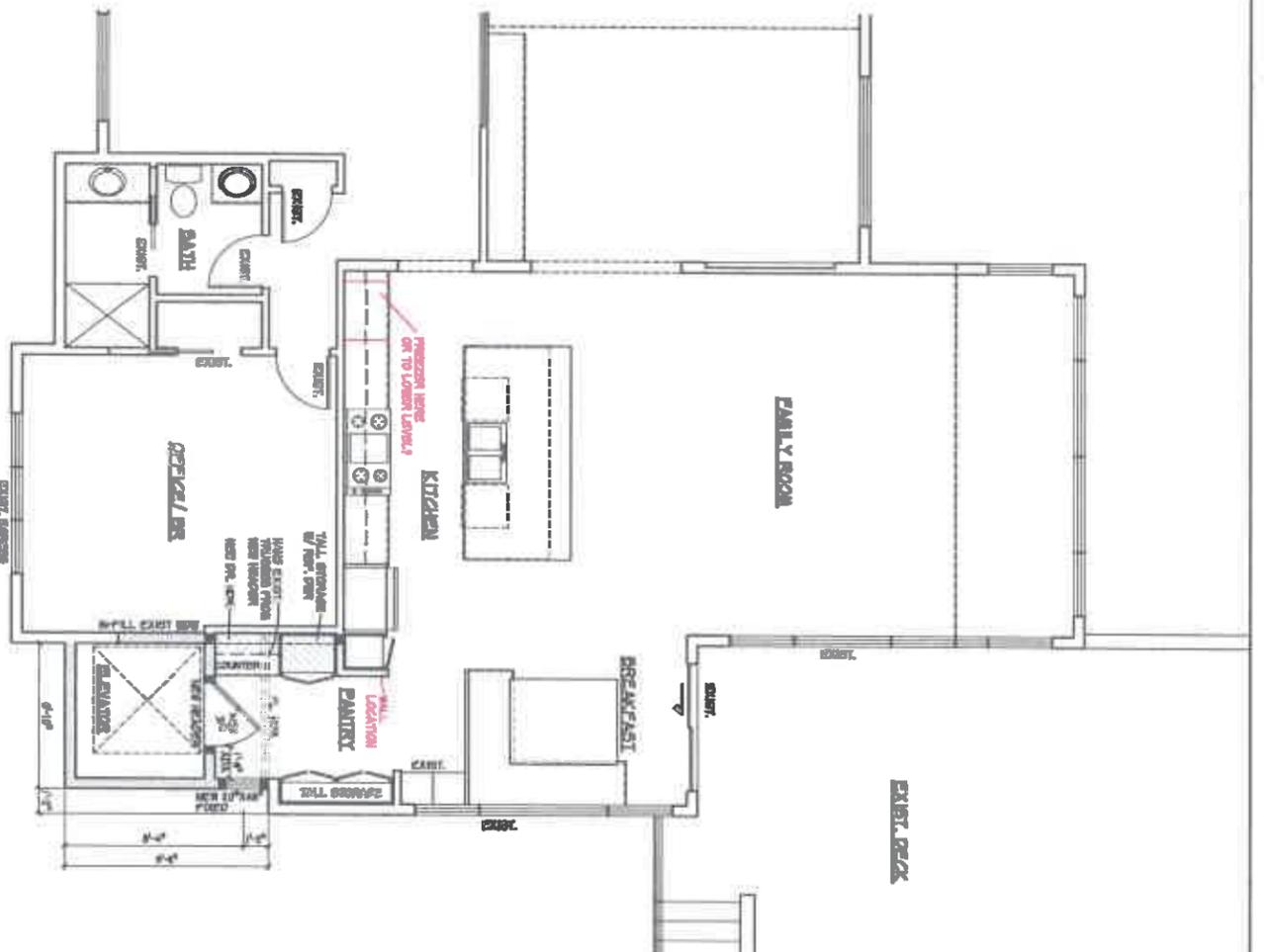
Shane and Jessica Slominski  
612-965-0203/612-708-8415



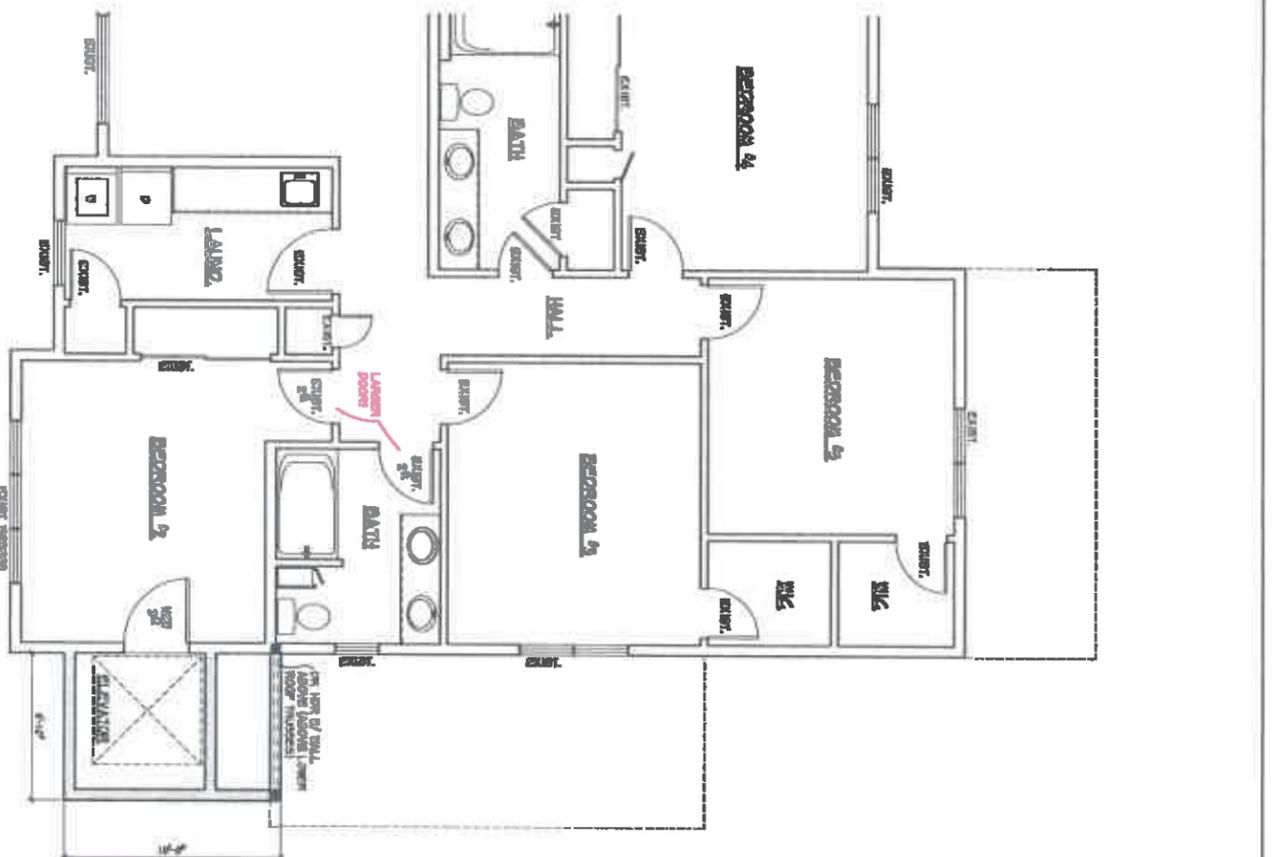
**FOUNDATION PLAN**  
SCALE: 1/8"=1'-0"



**FIRST FLOOR PLAN**  
SCALE: 1/8"=1'-0"



**SECOND FLOOR PLAN**  
SCALE: 1/8"=1'-0"



**VARIANCE PLAN**  
**2**

**PRIVATE RESIDENCE**  
11 CREEKSIDE LN.  
NORTH OAKS, MINNESOTA

VICKI VANWIELE DESIGN

© 2022 DFP PLANNING & DESIGN  
UNAUTHORIZED USE OF THE PLAN IS A VIOLATION OF THE U.S. COPYRIGHT ACT



**D.F.P. PLANNING & DESIGN**  
800 BALTIMORE ST NE, SUITE 100 BLAKE, MN 55446  
TEL: 763-760-8004 FAX: 763-760-8004  
E-MAIL: INFO@DFPDESIGN.COM

DATE:	6-8-22
REVISIONS:	1-17-22, 22
DESIGNER:	DFP
CHECKER:	DFP
DATE:	6-8-22
REVISIONS:	1-17-22, 22
DESIGNER:	DFP
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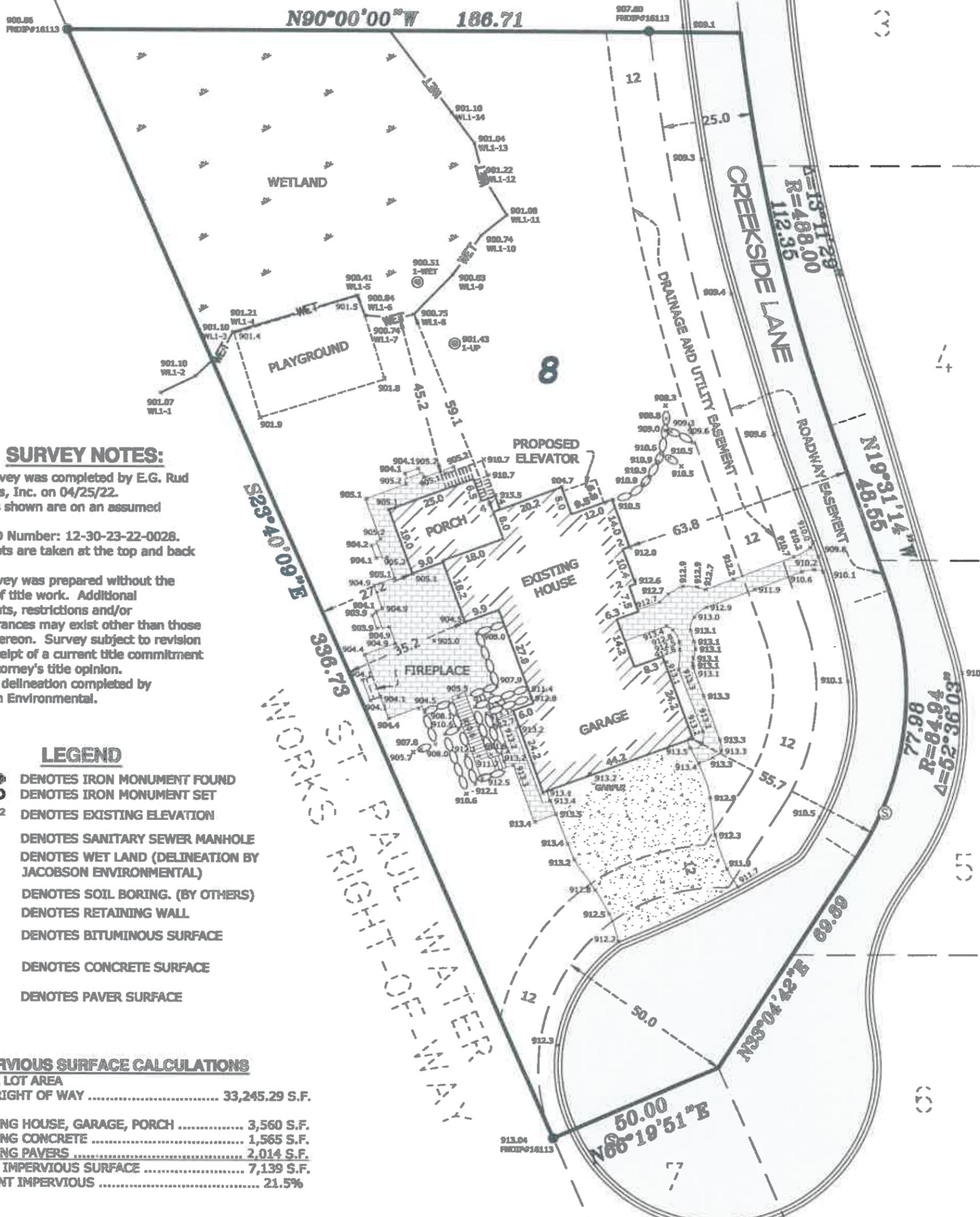
## GRAPHIC SCALE



1 INCH = 30 FEET

NORTH

OUTLOT D



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Lot 8, Block 1, CREEKSIDE ADDITION TO NORTH OAKS, Ramsey County, Minnesota.

I hereby certify that this plan, survey or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

By: Minnesota License No. 41578

Dated 6th day of October, 2022.

DATUM: Ramsey		JOB NO. 220418BT	
REVISIONS			
1	10-06-22	ADDED ELEVATOR	RAF
2			
3			
NO.	DATE	DESCRIPTION	BY

SCALE: 1" = 30'  
 DATE: 04-28-22  
 DRAWN BY: RAF  
 CREW: DT/CT

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**CITY OF NORTH OAKS  
RAMSEY COUNTY, MINNESOTA**

**RESOLUTION NO. 1476**

**RESOLUTION APPROVING THE TERMINATION OF THE EXISTING LOCAL  
EMERGENCY DECLARATION**

**WHEREAS**, on March 13, 2020, Governor Tim Walz, by way of Emergency Executive Order 20-01, declared a Peacetime State of Emergency to authorize any and all necessary resources to be used in support of the COVID-19 response, effective immediately, which Peacetime Emergency has been extended multiple times by a series of executive orders; and

**WHEREAS**, by that Proclamation and Declaration of Emergency dated March 16, 2020, Mayor Gregg Nelson declared a local emergency due to the COVID-19 health pandemic; and

**WHEREAS**, on March 19, 2020, the City Council adopted Resolution No. 1379 which agreed with the Mayor's Proclamation and Declaration of Emergency and consented to the declaration of a local emergency due to the COVID-19 health pandemic for a period of sixty (60) days, until May 18, 2020; and

**WHEREAS**, the City Council subsequently adopted a resolution which extended the declaration of local emergency; and

**WHEREAS**, due to the effective distribution of vaccines and other public health response measures, the threat posed by COVID-19 has substantially diminished; and

**WHEREAS**, the previous statewide Declaration of Emergency has been terminated, and based on all of the above, termination of the existing declaration of local emergency in the City of North Oaks is now appropriate.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of North Oaks, Minnesota as follows:

1. Effective immediately, declares that the local emergency due to the COVID-19 health pandemic has ended.
2. Effective immediately, rescinds the existing declaration of local emergency for the City of North Oaks and all related authorizations and approvals contained within the resolutions approving and extending the declaration of local emergency as well as the original Proclamation and Declaration of Emergency.

**ADOPTED** this 9<sup>th</sup> day of February, 2023, by the City Council of the City of North Oaks, Minnesota.

Ayes:

Nays:

---

Krista Wolter, Mayor

ATTEST:

---

Kevin Kress, City Administrator

# Proclamation

**WHEREAS**, the White Bear Area Chamber of Commerce is a respected organization that has been helping local businesses prosper since 1923; and

**WHEREAS**, the White Bear Area Chamber of Commerce strives to Strengthen Business through Advocacy, Networking and Education; and

**WHEREAS**, the White Bear Area Chamber of Commerce works with businesses, merchants and industry to advance the civic, economic, industrial, professional and cultural life in White Bear Lake and surrounding areas; and

**WHEREAS**, the White Bear Area Chamber is a leading resource for its diverse business community; ensuring future growth opportunities to maintain a vibrant economic hub for all; and

**WHEREAS**, the White Bear Area Chamber of Commerce is one of the largest business organizations in the White Bear Area, representing 12 communities; and

**WHEREAS**, The White Bear Area Chamber of Commerce has served as a conduit of communication between the business community and local government to advance private and public collaboration; and

**WHEREAS**, 2023 marks the 100<sup>th</sup> Anniversary of the founding of the White Bear Area Chamber of Commerce; and

**WHEREAS**, with a century of achievement behind it, the White Bear Area Chamber of Commerce is looking forward with a continued commitment to ensure a lively and prosperous community for future generations.

**NOW THEREFORE, BE IT RESOLVED** that the North Oaks City Council formally recognizes the White Bear Area Chamber of Commerce in celebration of Its Centennial Anniversary, and publicly acknowledges the service that it has provided to its 12 communities over its past 100 years.

*In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of North Oaks to be affixed this 9<sup>th</sup> day of February, 2023.*

---

*Krista Wolter, Mayor*

**North Oaks City Council  
Special Meeting Minutes  
North Oaks City Council Chambers  
January 12, 2023**

**1. CALL TO ORDER**

Mayor Wolter called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

Present: Mayor Krista Wolter, Councilmembers Tom Watson, Sara Shah, John Shuman, Mark Azman

Staff Present: Administrator Kevin Kress, Attorney Jim Thomson, Attorney Paul Reuvers (via zoom)

A quorum was declared present.

**3. DISCUSSION ITEMS**

**MOTION by Azman, seconded by Shah, to move to closed session 6:05 p.m. Motion carried unanimously by roll call.**

3a. Closed session with its attorneys under Minn. Stat. § 13D.05, subd. 3(b) to discuss the pending litigation of the following matters;

- 14 Cherrywood, LLC v. City of North Oaks, venued in Ramsey County, Court File No. 62-CV-22-1553 and at the Minnesota Court of Appeals, Court File No. A22-1637
- Damien Lepoutre and The Lepoutre Family Revocable Trust V. City of North Oaks, venued in Ramsey County, Court File No. 62-CV-22-5473

Councilors discussed the pending litigation matters involving the City during the CLOSED session. No action taken the items for discussion.

**8. ADJOURNMENT**

**MOTION by Azman, seconded by Shah, to adjourn the meeting at 6:59 p.m. Motion carried unanimously by roll call.**

\_\_\_\_\_  
Kevin Kress, City Administrator

\_\_\_\_\_  
Krista Wolter, Mayor

Date approved \_\_\_\_\_

## Open Letter to the City of North Oaks

Dear Mayor, Council Members, Residents, & Staff

Fatal shade tree diseases and insect infestations such as the Emerald Ash Borer (EAB), Oak Wilt, and Dutch elm Disease can be effectively managed. Active management, while not eradicating the pest, results in more trees being preserved. Tree preservation, with its trickle-down economies, benefits the rest of the environment more than we can possibly imagine.

Through the efforts of the City and its residents the shade tree disease program remains highly effective. The loss of oaks to oak wilt has remained consistent and manageable for 50 years, underlining the benefits of the program. However, challenges lie ahead with regards to these and other fatal shade tree insect pests such as the Gypsy Moth, the Asian long-horned beetle (ALB), and other yet unknown tree killers. Bur oak blight (BOB) and other less fatal tree diseases are also having serious impacts in North Oaks. Include in that impacts from weather related events and one can see that times can be challenging for trees as well.

Still other residents like the fact that they can call the City Forester and request a general health visit or diagnosis of their trees. They appreciate working with our knowledgeable staff and receiving the unbiased advice that is provided. It is in fact one of the best parts of our jobs.

Hazard trees and trees that lean excessively into the street are also an ongoing concern by maintenance staff and residents alike. Operation Clearview, based on our field observations, was designed to address these issues. City staff sent out numerous letters requiring residents to remove or cut back vegetation that was within five (5ft) of the street and within thirteen (13) feet of height.

All our tree inspectors are certified through the State by the Certified Tree Inspector (CTI) Program. Continuing education is an important component for any Tree Inspector as well as attendance at the annual Minnesota Shade Tree Short Course put on by the University of Minnesota.

One hundred seventy-nine (179) trees were marked for Oak wilt within the city of North Oaks in 2022. Removal of these trees is critical as it is the first part of the treatment protocol. If diseased oak trees are left standing, they can contribute to the over land spread of the disease. The overland spread creates new infection centers on neighboring properties to the detriment of all homeowners within the community. Residents are also informed, educated, and encouraged to seek further treatment options to include root pruning and or fungicide treatment injections. These treatments have the potential to save countless trees not only as it relates to oak wilt but Dutch elm disease and Emerald Ash Borer as well. Two (2) additional trees were marked for Dutch Elm disease in 2021. Both the number of Oak wilt and DED are within the usual thresholds for this disease annually.

Emerald Ash borer is now becoming more prevalent throughout the community. Three-hundred seventy-two (372) ash trees were marked for removal in 2022 and this number is sure to rise. Hennepin County is under an EAB quarantine, and North Oaks is in a generally infested state.

Unlike oak wilt, the sad reality is that all of the ash trees will die, unless they have been treated. What we do in response to the EAB is more important. At the NRC level we have discussed working with all shareholders involved and deciding on a proper course of action. Leaving small ash trees behind to contribute to the seed source and the release of biocontrols could result in the return of ash trees into the landscape within a few generations.

It is critical that the City continues to work with multiple partners to the benefit of its natural resource. To date the City has worked with and has fostered positive relationships with the Minnesota Department of Agriculture and the Department of Natural Resources. Collaborative projects have also been undertaken with the University of Minnesota, St. Paul Regional Water Utilities, Vadnais Lakes Area Watershed Management Organization (VLAMO), and Ramsey County. Locally, the Natural Resource Commission (NRC) and the City has excellent stewardship partners in the North Oaks Homeowners Association (NOHOA), North Oaks Company, and the Golf Course, all of which understand the benefits of a healthy environ. Partnering together is the most effective tool in preserving and protecting our natural environment.

We appreciate the opportunity to work with the you and feel your passion for the beauty of North Oaks forested resource. We are living in uncertain times, times when we value, even more, the tranquility and enduring beauty of our community and home sites.

Respectfully,

Mark Rehder  
Contracted City Forester

**CITY OF NORTH OAKS  
RAMSEY COUNTY, MINNESOTA  
ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CITY CODE TITLE V, CHAPTER 51: SEPTIC  
ORDINANCE**

---

THE CITY COUNCIL OF THE CITY OF NORTH OAKS ORDAINS AS FOLLOWS:

**Section One.** Title V, Chapter 51: Septic Code of the North Oaks City Code is hereby amended as follows. The deleted language is shown with ~~strikethrough~~ and the new language is underlined:

**§ 51.02 GENERAL PROVISIONS.**

(2) *Administration.* This chapter shall be administered by the City of North Oaks ~~Building Department~~ Sanitary Inspector. ~~The term DEPARTMENT, where used in this chapter, shall be mean the City of North Oaks Building Department.~~

**Section Two.** Title V, Chapter 51: Septic Ordinance of the North Oaks City Code is hereby amended as follows. The deleted language is shown with ~~strikethrough~~ and the new language is underlined:

**§ 51.03 STANDARDS ADOPTED.**

(6) *Dispute Resolution Procedure for Periodically Saturated Soil Disagreements.* When a documented discrepancy arises on the depth of the periodically saturated soil between (1) licensed businesses for SSSTS design or compliance purposes; or (2) an SSTS licensed business and a local unit of government for SSTS design or compliance purposes, the dispute resolution processes outlined in Minn. R. P. 7082.0700, subp. 5 shall be used to resolve the disagreement.

**Section Three.** Title V, Chapter 51: Septic Code of the North Oaks City Code is hereby amended as follows. The deleted language is shown with ~~strikethrough~~ and the new language is underlined:

**§ 51.04 PERMITS.**

**(1) Permit Required.**

e) an As-Built Report complying with MN Rules Chapter 7083.0020, subp. 4 7080.2430, must be submitted to the City of North Oaks prior to obtaining a Certificate of Compliance for all new system installations.

**Section Four.** Title V, Chapter 51: Septic Code of the North Oaks City Code is hereby amended as follows. The deleted language is shown with ~~strike through~~ and the new language is underlined:

**§ 51.06 VIOLATIONS AND PENALTIES.**

(3) Civil action/injunctive relief. In the event of a violation or a threatened of violation of this chapter, in addition to issuance of a criminal citation, the ~~Department~~ Sanitary Inspector or City may institute appropriate civil or administration actions or proceedings, including actions seeking damages, ~~damaged~~, filing of a Notice of Interest, declaratory relief, or injunctive relief to prevent, restrain, correct, or abate such violations or threatened violations, and the City Attorney is authorized to institute such action.

**Section Five.** Title V, Chapter 51: Septic Code of the North Oaks City Code is hereby amended as follows.

Throughout Chapter 51, all references to “department” shall be replaced with the words “Sanitary Inspector.”

**Section Six.** Effective Date. This Ordinance shall become effective after its passage and publication as provided by law.

Passed in regular session of the City Council on the \_\_\_\_ day of \_\_\_\_\_, 2023.

**CITY OF NORTH OAKS**

By: \_\_\_\_\_  
Krista Wolter  
Its: Mayor

Attested:

By: \_\_\_\_\_  
Kevin Kress  
Its: City Administrator/City Clerk

(Published in the \_\_\_\_\_ on \_\_\_\_\_, 2023)



CITY OF NORTH OAKS  
 RAMSEY COUNTY, MINNESOTA  
 ORDINANCE NO. 142

AN ORDINANCE AMENDING CITY CODE TITLE IX, GENERAL REGULATIONS REGARDING THE 2023 FEE  
 SCHEDULE FOR THE CITY OF NORTH OAKS

THE CITY COUNCIL OF THE CITY OF NORTH OAKS ORDAINS AS FOLLOWS:

**Section One.** Title IX, General Regulations of the North Oaks City Code is hereby amended as follows.

**City of North Oaks  
 Ordinance 142 2023 Fee Schedule**

<b>I. Administrative</b>		
Dogs/Cats Licenses	For length of rabies certificate	\$15.00
Copying General City Material		\$0.25 per 8 ½ x 11 page; \$0.50 large. Add postage if mailing.
Color Maps (8.5 x 11)		\$2.00
Color Maps (11 x 17)		\$4.00
Street Maps		\$2.00
As-Builts (11 x 17)		Based on number of copies and staff time
Room Rental City Hall, Community Room	North Oaks community groups may use the room free of charge.	\$75 half day, \$100 full day
Room Rental City Hall, Small Conference Room		\$75 half day, \$100 full day
Damage/Lost Key Fee	Users are responsible for returning the room to the condition they found it in or there will be fee of \$100 charged. If a key is lost or not returned to City Hall within 2 days of the rental date of the room, a fee of \$100 will be charged.	\$100
Duplicate Meeting DVDs	A copy of videotaped City Council or Planning Commission meetings	\$35
Notary Fee		No charge
<b>II. Building Construction</b>		

Building Permits		Fees based on valuation of project. Work without permit fee = double per state building code
License Verification	Per permit	Refer to permit. Reinspection fee \$70.
State Surcharge Based on Valuation		Fee based on 2018 State Statute 326B.148
State Surcharge Fixed Fees		Fee based on State Statute 326B.148
Contractor License: General	License good through December 31 of current calendar year.	\$40
Contractor License: Mechanical	License good through December 31 of current calendar year.	\$40
Contractor License: Outside Sewer/Water	License good through December 31 of current calendar year.	\$100
Plumbing Permits		Refer to permit (increase base from \$25 to \$50)
Electrical Permits		Residential - refer to permit (increased base per visit fees) Commercial - based on valuation of project
Mechanical Permits		Refer to permit (increased base fee from \$25 to \$50)
Fire Protection Permits		Fees shall be based according to State Statute 326B.153 and are determined by the City's Building Official
<b>III. Liquor and Tobacco Licensing</b>		
On-Sale Liquor License	License good for one year	\$1,250.00
On-Sale Club Liquor License	License good for one year	\$650.00
On-Sale Wine Only License	License good for one year	\$250.00
Off-Sale Liquor License	License good for one year	\$100.00
Minor Consumption Violation with Server Training	First Violation	\$105.00
	Second Violation	\$525.00
	Third Violation	\$1,050.00
	Fourth Violation	\$1,575.00
Minor Consumption Violation without Server Training	First Violation	\$525.00
	Second Violation	\$1,050.00
	Third Violation	\$1,575.00
	Fourth Violation	\$2,100.00 and may be subject to license revocation
Tobacco License	License good for one year	\$200
<b>IV. Planning and Zoning</b> (Each separate land use request shall be charged a separate administrative fee and escrow even if submitted on the same application. Costs expended in reviewing and processing an application will be charged against the cash escrow and credited to the City. Charges to the escrow include planning and engineering staff time, City attorney and consulting fees, and mailing costs. If, at any time, a required cash escrow is depleted to less than 20% of its original amount, the applicant shall deposit additional funds in the cash escrow account as determined by the City. The escrow may be reduced or increased by the City Planner on a project by project basis.)		

<b>Description:</b>	<b>Escrow Fees:</b>	<b>Initial Application Fees:</b>
Preliminary Plat	Administrative Fee	\$450
	Escrow	\$1,000
Final Plat	Administrative Fee	\$450 + \$25 per each new lot created
	Escrow	\$1,000
Lot Split/Minor Subdivision	Administrative Fee	\$450
	Escrow	\$1,000
Rezoning or Comprehensive Plan Amendment	Administrative Fee	\$350
	Escrow	\$1,000
Variance Adjustment	Administrative Fee	\$450
	Escrow	\$1,000
Conditional Use Permit	Administrative Fee	\$450
	Escrow	\$1,000
Planned Unit Development Master Plan or Special Development Plan Master Plan	Administrative Fee	\$450
	Escrow	\$1,000
Final Planned Unit Development or Final Special Development Plan	Administrative Fee	\$450
	Escrow	\$1,000
Planned Unit Development Amendment or Special Development Plan Amendment	Administrative Fee	\$450
	Escrow	\$1,000
Concept Review	Administrative Fee	\$150
	Escrow	\$1,000
Site Plan Review	Administrative Fee	\$450
	Escrow	\$1,000
City Code Amendment	Administrative Fee	\$450
	Escrow	\$1,000
Zoning Code Amendment	Administrative Fee	\$450
	Escrow	\$1,000
Land Use Requests Not Already Specified	Administrative Fee	\$150
	Escrow	\$1,000
Appeal of Administrative Zoning, Sign, or Subdivision Decisions	Administrative Fee	\$150
	Escrow	\$1,000
<b>V. Water, Sewer, and Septic Charges</b>		
<b>Water: Residential (White Bear Township)</b>		
Water Permits Hook-Up Fees		\$4,450.00 per household
Water Meter/Spacer Charges		Based on meter size: Contact City Staff for quote
Escrow/Maintenance Fee		\$45.00 per household
<b>Water: Residential (Shoreview)</b>		
Water Permits Hook-Up Fees		\$3,790.00 per household
Water Availability Charge		\$41.25 per unit

Escrow/Maintenance Fee		\$45.00 per household
Water Usage Charge:	Tier 1 - 5,000 gallons of water per unit	\$2.41 per 1,000 gallons
	Tier 2 - 5,000 gallons of water per unit	\$3.89 per 1,000 gallons
	Tier 3 - 20,000 gallons of water per unit	\$5.37 per 1,000 gallons
	Tier 4 - All remaining water	\$8.85 per 1,000 gallons
Water Meter/Spacer Charges		Based on meter size: Contact City Staff for quote
<b>Water: Commercial (Shoreview)</b>		
Water Availability Charge		\$41.25 per unit
Escrow/Maintenance Fee		\$45.00 per unit
Water Usage Charge:	Tier 1 - first 50,000 gallons of water	\$3.89 per 1,000 gallons
	Tier 2 - Next 1,150,000 gallons of water	\$5.37 per 1,000 gallons
	Tier 3 - All remaining water	\$8.85 per 1,000 gallons
<b>Sewer</b>		
Sewer Access Charge	Set by Met Council Annually	\$2,485.00
Flat Rate Sewer User Fee	Residential Flat Rate	\$75.00
Escrow/Maintenance Fee		\$30.00 per household for residential and commercial
<b>Septic</b>		
ISTS Pumping Report	Submitted by Septic Pumper	\$20
ISTS Install Application		\$550 for Type 1-3 (\$100 increase)
Tank Replacement		\$300 (\$100 increase)
ISTS Performance System (Type IV)		\$795
ISTS New Septic - Renewal Fee		\$162
<b>VI. Miscellaneous/Retail Activities</b>		
Charitable Gambling Permit Per Minnesota State Statute, Chapter 349		No charge + letter
Massage Therapy License	License good for one year	\$50
<b>VII. Rental Licenses</b>		
Rental License	License good for one year	\$100
<b>VIII. Arborist/Forestry and Shoreland Permits and Licenses</b>		
Arborist License	License good for one year	\$100
Emerald Ash Borer Inspection		\$75 per lot
Forestry Permit Shoreland		\$100
Forestry Residential Lot Evaluation		\$75 per lot

Shoreland Permit		\$350
<b>IX. Signs</b>		
Initial Fee	Per Sign	\$50.00
<b>X. Miscellaneous Fees/Permits</b>		
Staff Research		\$53.00 per half hour
Tobacco Sales, Illegal	First Offense	\$150.00
Tobacco Sales, Illegal	Second Offense within 24 months	\$600.00
Tobacco Sales, Illegal	Third Offense within 24 months	\$1,050.00 and 7 business day suspension or 30 day suspension of license + admin fine of \$250
Tobacco Sales, Illegal	Fourth Offense within 24 months	Revocation of the license for a one year period
Candidate Filing Fee		\$2.00
Insufficient Funds/Returned Check Fee		\$35.00
Penalties for Late Payment	Failure to pay any penalty imposed shall be grounds for the suspension or termination of	10% of license fee or \$32.00, whichever is greater
<b>XI. False Alarm Fees</b>		
False Alarm	First three alarms	No charge + letter
False Alarm	Fourth alarm	\$150.00 per alarm
False Alarm	Fifth and each thereafter	\$175.00 per alarm
<b>XII. Recycling Fee</b>		
Per Residential Parcel	Annual	\$175.00

**Section Two. Effective Date.** This Ordinance shall be in full force and effect upon its adoption and publication as provided by law.

Passed in regular session of the City Council on the 12th day of January, 2023.

**CITY OF NORTH OAKS**

By: \_\_\_\_\_  
Krista Wolter  
Its: Mayor

Attested:

By: \_\_\_\_\_  
Kevin Kress  
Its: City Administrator

(Published in the \_\_\_\_\_ on \_\_\_\_\_, 2023)



# January Month in Review

*January 2023*



Rehder Forestry Consulting

- Oak wilt re-inspections are continuing. The removal deadline was Feb 1 and we still have quite a few diseased oaks standing as the tree care companies are very busy and the weather has not been cooperative. We are busy sending out final notices and working with residents and tree care companies to try and get trees out before road restrictions come on and the oak wilt season starts.
- Ash tree inspections are in full effect, and we are working with residents to educate and inform on their options as Emerald Ash Borer continues to impact the community.
- We have provided copies to City Hall and NOHOA of the spreadsheets we use to document diseased trees so that they are available to staff as needed.
- We provided an arborist workshop for a few tree care companies that were unable to attend in December.